

Approved – 12/13/17

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM  
COMMISSION MEETING  
Wednesday, November 8, 2017**

- I. **Call to Order:** The meeting was called to order by Jack Young, at 6:00 p.m. at Baldy View ROP, 2890 Inland Empire Blvd., Ontario, California.

|          |                   |  |
|----------|-------------------|--|
| Present: | Charles Uhalley   | Chaffey District                                 |
|          | Sylvia Orozco     | Chino Valley Unified                             |
|          | Dave Nemer        | Claremont Unified                                |
|          | Jack Young        | Upland Unified (Alternate)                       |
|          | Shelley Adams     | Superintendent                                   |
|          | Forest DeRenzo    | Assistant Superintendent of Educational Services |
|          | Carla Roberts     | Director of Business Services                    |
|          | Dora Edney        | Director of Development/Public Relations         |
|          | Lisa Porter       | Director of Personnel Services                   |
|          | Michael Moore     | Administrative Services Coordinator              |
|          | Crystal Whitley   | Coordinator                                      |
| Absent:  | P. Joseph Lenz    | Upland Unified                                   |
|          | Roseanne Redfearn | Coordinator                                      |
| Others   |                   |  |
| Present: | Virginia Kelsen   | Chaffey District Representative                  |
|          | Julian Rodriguez  | Chino Valley District Representative             |

Mr. Young welcomed everyone to the meeting and thanked them for attending.

- II. **Review of Agenda:**

Changes – None  
Deletions – None

- III. **Approval of Agenda:** It was moved by Mr. Uhalley and seconded by Mr. Nemer to approve the Agenda. The motion carried unanimously.
- IV. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Young.
- V. **Approval of Minutes:** It was moved by Mr. Uhalley and seconded by Mr. Nemer to approve the October 11, 2017, Commission Meeting Minutes. The motion carried unanimously.
- VI. **Public Participation:** There was no public participation.

VII. **Oral Communications:**

A. **Superintendent's Comments:** Dr. Adams shared the following item:

- Introduced Lisa Porter, Director of Personnel Services. Lisa comes to use from La Puente Valley ROP and has over ten years' experience in personnel services. Dr. Adams thanked the Commission for supporting the opportunity to establish this position.

B. **Cabinet's Report:**

Educational Services: Dr. DeRenzo shared the following items:

- Reported on the possibility of offering dual enrollment courses with Chaffey College at our Career Training Center next year.
- Distributed an updated listing of UC a-g approved courses which now total 36 classes. It was noted that five years ago, Baldy View ROP only offered 3 a-g approved classes.

Business Services: Mrs. Roberts shared the following item:

- Reported she is working on first interim report.

Development/Public Relations: Mrs. Edney shared the following item:

- Curt Hagman's office has donated \$1,000 to the Baldy View ROP Foundation.

C. **Commission Comments:** Mrs. Orozco shared Chino Valley USD's State of the District meeting will be held on November 14.

Mr. Nemer welcomed Mrs. Porter to Baldy View ROP.

Mr. Uhalley welcomed Mrs. Porter. He shared information from the latest SANDABS meeting concerning the need for permanent CTE funding. Unfortunately, this will not happen under the current governor. Mr. Uhalley wished all a happy thanksgiving.

Mr. Young welcomed Mrs. Porter. He reported on Upland's "Upland University" which provides professional development training for all district staff. He stated that renovations to the high school stadium bleachers is underway.

VIII. **Written Communications:**

- A. Commission Calendar.  
B. Events Calendar.

IX. **Approval of Consent Calendar:** It was moved by Mr. Uhalley and seconded by Mrs. Orozco to approve the Consent Calendar as presented. The motion carried unanimously.

- A. Approved the warrant register, Batch #0271-0376 for the period of September 28, 2017, through October 26, 2017.
- B. Approved the following certificated personnel action:

**APPROVAL OF RESIGNATION:**

Name: Yousef Zakarni  
Position: Vocational Nursing Instructor  
Division: Educational Services  
Effective: October 13, 2017

- C. Approved the following classified personnel action:

**APPROVAL OF RESIGNATION:**

Name: Tracy Ornelas  
Position: Test Proctor  
Division: Educational Services  
Effective: November 3, 2017

- D. Approved the following management personnel-cabinet action:

**APPROVAL OF EMPLOYMENT:**

Name: Lisa Porter  
Position: Director of Personnel Services  
Division: Personnel Services  
Effective: November 1, 2017-June 30, 2018

X. **Administration:**

- A. It was moved by Mrs. Orozco and seconded by Mr. Nemer to approve December 13, 2017, for the Annual Organizational Meeting in conjunction with the Regular Meeting. The motion carried unanimously.

XI. **Closed Session:** The meeting adjourned into Closed Session at 6:11 p.m. to discuss and take possible action on:

- A. Public Employee Reassignment/Discipline/Dismissal/Release – Government Code §54957

XII. **Reconvene to Open Session:** Mr. Young reconvened the meeting at 6:22 p.m. and announced that no action had been taken.

- XIII. **Adjournment:** The meeting adjourned at 6:23 p.m. The next Meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, December 13, 2017, 6:00 p.m., Baldy View ROP, 2890 Inland Empire Blvd., Ontario, California.