

Approved – 3/14/18

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
COMMISSION MEETING
Wednesday, February 14, 2018**

- I. **Call to Order:** The meeting was called to order by Joe Lenz, President, at 6:00 p.m. at Baldy View ROP, 2890 Inland Empire Blvd., Ontario, California.

Present:	Charles Uhalley	Chaffey District
	Sylvia Orozco	Chino Valley Unified
	Nancy Treser Osgood	Claremont Unified
	P. Joseph Lenz	Upland Unified
	Shelley Adams	Superintendent
	Forest DeRenzo	Assistant Superintendent of Educational Services
	Carla Roberts	Director of Business Services
	Dora Edney	Director of Development/Public Relations
	Lisa Porter	Director of Personnel Services
	Michael Moore	Administrative Services Coordinator
	Roseanne Redfearn	Coordinator
	Crystal Whitley	Coordinator

Others
Present: Virginia Kelsen Chaffey District Representative

Mr. Lenz welcomed everyone to the meeting and thanked them for attending.

- II. **Review of Agenda:**

Changes – None
Deletions – None

- III. **Approval of Agenda:** It was moved by Mr. Uhalley and seconded by Mrs. Orozco to approve the Agenda. The motion carried unanimously.

- IV. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Lenz.

- V. **Approval of Minutes:** It was moved by Mr. Uhalley and seconded by Mrs. Orozco to approve the January 10, 2018, Commission Meeting Minutes. The motion carried unanimously.

- VI. **Public Participation:** There was no public participation.

- VII. **Oral Communications:**

- A. **Superintendent's Comments:** Dr. Adams shared the following item:
- On behalf of the Cabinet and herself, wished all a Happy Valentine's Day.

B. Cabinet's Comments:

Educational Services: No report.

Business Services: No report.

Development/Public Relations: No report.

Personnel Services: No report.

- C. **Commission Comments:** Mr. Uhalley shared information received at the SANDABS meeting that state revenue is coming in 7½% above what was projected in the Governor's budget. He wished all a Happy Valentine's Day.

VIII. Written Communications:

- A. Commission Calendar.
- B. Events Calendar.
- C. Letter from San Bernardino County Superintendent of Schools office regarding First Period Interim Report.
- D. 2017 California CTE Fact Sheet.

IX. Approval of Consent Calendar: It was moved by Mr. Uhalley and seconded by Mrs. Treser Osgood to approve the Consent Calendar as presented. The motion carried unanimously.

- A. Approved the warrant register, Batch #0583-0682, for the period of December 19, 2017, through January 30, 2018.
- B. Reviewed the San Bernardino County Pool, 4th Quarter Investment Report.
- C. Approved the Memorandum of Understanding between Baldy View ROP and Chaffey Federal Credit Union for the 2017-18 academic year and continue on a year-to-year basis until terminated by either party.
- D. Approved the Memorandum of Understanding between Baldy View ROP and the County of San Bernardino.
- E. Approved the following classified personnel actions:

APPROVAL OF RESIGNATION:

Name: Tracy Armas
Position: Account Clerk (Temporary)
Division: Business Services Department
Effective: February 13, 2018

Name: Erica Madrigal
Position: Instructional Assistant (Registered Dental Assistant)
Division: Educational Services Department
Effective: January 12, 2018

X. **Business:**

- A. It was moved by Mrs. Orozco and seconded by Mrs. Treser Osgood to approve to enter into contracts between Baldy View ROP and SchoolPointe for the 2017-18 academic year and continue on a year-to-year basis until terminated by either party. The motion carried unanimously.
- B. It was moved by Mrs. Treser Osgood and seconded by Mr. Uhalley to approve to enter into contract between Baldy View ROP and CGI Communications beginning February 15, 2018 for production of online videos. The motion carried unanimously.

XI. **Personnel:**

- A. It was moved by Mrs. Orozco and seconded by Mr. Uhalley to approve new job description Cyber Security Instructor. The motion carried unanimously.

XII. **Administration:**

- A. It was moved by Mrs. Orozco and seconded by Mr. Uhalley to adopt Resolution #17/18-02, Resolution to Recognize February as Career Technical Education Month. The motion carried unanimously.
- B. It was moved by Mr. Uhalley and seconded by Mrs. Orozco to adopt Resolution #17/18-03, Resolution Calling for Permanent Career Technical Education Funding. The motion carried unanimously.

XIII. **Closed Session:** The meeting adjourned into Closed Session at 6:07 p.m. to discuss and take possible action on:

- A. Public Employee Reassignment/Discipline/Dismissal/Release (Government Code §54957)

XIV. **Reconvene to Open Session:** Mr. Lenz reconvened the meeting at 6:51 p.m. and announced that no action was taken.

XV. **Adjournment:** The meeting adjourned at 6:52 p.m. The next Meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, March 14, 2018, 6:00 p.m., Baldy View ROP, 2890 Inland Empire Blvd., Ontario, California.